



Union High School District

MINUTES
OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING

Board of Trustees
Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar

Superintendent
Rick Schmitt

AUGUST 21, 2014

THURSDAY, AUGUST 21, 2014
6:30 PM

DISTRICT OFFICE BOARD ROOM 10120
710 ENCINITAS BLVD., ENCINITAS, CA. 92024

PRELIMINARY FUNCTIONS..... (ITEMS 1 – 6)

- 1. CALL TO ORDER; PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS 5:30 PM

President Dalessandro called the meeting to order at 5:30 PM to receive public comments on Closed Session agenda items. No public comments were presented.

- 2. CLOSED SESSION5:31 PM

The Board convened to Closed Session at 5:31 PM to discuss the following:

- A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session.

- Superintendent Evaluation
• 3 Issues

REGULAR MEETING / OPEN SESSION..... 6:30 PM

ATTENDANCE

BOARD OF TRUSTEES

- Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar

DISTRICT ADMINISTRATORS / STAFF

- Rick Schmitt, Superintendent
Eric Dill, Associate Superintendent, Business
Mike Grove, Ed.D., Associate Superintendent, Educational Services
Torrie Norton, Associate Superintendent, Human Resources
Joann Schultz, Executive Assistant to the Superintendent / Recording Secretary

- 3. RECONVENE REGULAR MEETING / CALL TO ORDER (ITEM 3)

The regular meeting of the Board of Trustees was called to order at 6:31 PM by President Joyce Dalessandro.

- 4. PLEDGE OF ALLEGIANCE (ITEM 4)

President Dalessandro led the Pledge of Allegiance.

- 5. REPORT OUT OF CLOSED SESSION (ITEM 5)

The Board met in closed session; there was no reportable action taken.

6. APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING OF JULY 17, 2014

It was moved by Ms. Groth, seconded by Ms. Herman, to approve the minutes of the July 17, 2014 Regular Board Meeting, as presented. Ayes: Dalessandro, Groth, Hergesheimer, Herman, Salazar; Noes: None. *Motion unanimously carried.*

NON-ACTION ITEMS..... (ITEMS 7 - 10)

7. STUDENT UPDATES..... NO REPORTS DURING SUMMER BREAK

8. BOARD REPORTS AND UPDATES BOARD OF TRUSTEES

Ms. Groth attended the teacher orientation luncheon at Canyon Crest Academy, a San Diego CSBA planning meeting, and the district leadership inservice at San Dieguito High School Academy.

Ms. Herman and Ms. Hergesheimer attended the district leadership inservice, and the teacher orientation luncheon.

Mr. Salazar had nothing to report.

Ms. Dalessandro attended the district leadership inservice, Torrey Pines High School Readiness Day for freshmen and sophomores, the Solana Beach Library meeting called by Supervisor Dave Roberts and the Friends of the Library regarding the design and use of Warren Hall at Earl Warren Middle School.

9. SUPERINTENDENT’S REPORTS, BRIEFINGS, LEGISLATIVE UPDATES.....RICK SCHMITT, SUPERINTENDENT

Superintendent Schmitt gave an update on the preparations for the new school year including Common Core, Prop AA, and site meetings for staff.

10. DEPARTMENT / SITE UPDATES(NONE SCHEDULED)

CONSENT ITEMS..... (ITEMS 11 - 15)

Ms. Hergesheimer requested that Item #14A4, West Shield Adolescent Services, be pulled from the Consent Agenda, due to a conflict of interest.

Ms. Groth requested that Item #14A6, Elizabeth Christensen, O.D., be pulled from the Consent Agenda, due to a conflict of interest.

It was moved by Ms. Groth, seconded by Ms. Hergesheimer, that Consent Agenda Items #11-14A3, 14A5, and #14A7-15, be approved, as presented. Ayes: Dalessandro, Groth, Hergesheimer, Herman, Salazar; Noes: None. *Motion unanimously carried.*

*It was moved by Ms. Groth, seconded by Ms. Herman, that **Item #14A4, West Shield Adolescent Services*, be approved, as presented. Ayes: Dalessandro, Groth, Herman, Salazar; Noes: None; Abstain: Hergesheimer. *Motion carried.*

*It was moved by Ms. Hergesheimer, seconded by Ms. Herman, that **Item #14A6, Elizabeth Christensen, O.D.*, be approved, as presented. Ayes: Dalessandro, Hergesheimer, Herman, Salazar; Noes: None; Abstain: Groth. *Motion carried.*

11. SUPERINTENDENT

A. GIFTS AND DONATIONS

Accept the Gifts and Donations, as presented.

B. FIELD TRIP REQUESTS

Approve the Field Trip Requests, as presented.

12. HUMAN RESOURCES

A. PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports.

B. APPROVAL/RATIFICATION OF AGREEMENTS
(None Submitted)

13. EDUCATIONAL SERVICES

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreement and authorize Christina M. Bennett or Eric R. Dill to execute the agreement:

1. AP Testing Service II, LLC to provide AP testing services for Torrey Pines High School, La Costa Canyon High School, San Dieguito High School Academy, and Canyon Crest Academy, during the period August 22, 2014 through June 30, 2015, to be expended directly from the test registration fees.
2. Vantage Learning, LLC, dba Vantage Learning to provide My Access! Instructional Writing Program Student Subscription renewals, during the period September 25, 2014 through September 24, 2015, for an amount not to exceed \$15,000.00, to be expended from the General Fund 03-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS
(None Submitted)

C. APPROVAL OF 2014-15 SCHOOL BELL SCHEDULES

Approve the 2014-15 bell schedules for Carmel Valley, Diegueno, Earl Warren, Oak Crest Middle Schools, and Canyon Crest Academy, La Costa Canyon, San Dieguito High School Academy, Sunset Continuation, and Torrey Pines High Schools, as presented.

14. PUPIL SERVICES / SPECIAL EDUCATION

SPECIAL EDUCATION

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING

Approve/ratify entering into the following non-public school / non-public agency master contracts (NPS/NPAs), independent contractor agreements (ICAs), and or memorandums of understanding (MOUs), and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents:

1. Interpreters Unlimited (ICA), to provide language interpreting services for students' parents/guardians when required in an educational setting, during the period July 1, 2014 through June 30, 2015, at the rates shown on the attachment, to be expended from the General Fund/Restricted 06-00.
2. EduCLIME LLC, (ICA) to provide brain injury therapy, assessments, and IEP support in an educational setting, during the period July 1, 2014 through June 30, 2015, at the rate of \$165.00 per hour, to be expended from the General Fund 03-00.
3. Coast Music Therapy, Inc. (ICA), to provide music therapy, assessments, and IEP support in an educational setting, during the period July 1, 2014 through June 30, 2015, at the rates shown on the attachment, to be expended from the General Fund 03-00.
4. West Shield Adolescent Services (ICA), to provide escort services for at risk Special Education students to/from residential facilities, during the period July 1, 2014 through June 30, 2015, at the rates of \$81.00 per hour for the lead escort, \$57.00 per hour for the back-up adult escort, \$0.56 per mile traveled by the escort(s), \$70.00 per hour for administrative time, and out of pocket expenses such as food, parking, hotel charges and airfares reimbursed at cost, to be expended from the General Fund/Restricted 06-00.

**Item 14A4 pulled from Consent Agenda and voted on separately, as noted above.*

5. Schloyer Audiology (ICA), to provide audiological assessments and IEP support in evaluating binaural integration, temporal processing, auditory closure, auditory figure ground and sound blending, during the period July 1, 2014 through June 30, 2015, at the rates shown on the attachment, to be expended from the General Fund/Restricted 06-00.
6. Elizabeth Christensen, O.D. (ICA), to provide vision therapy, assessments, and IEP support in an educational setting, during the period July 1, 2014 through June 30, 2015, at the rates shown on the attachment, to be expended from the General Fund 03-00.

**Item 14A6 pulled from Consent Agenda and voted on separately, as noted above.*

7. Susan F. Berkowitz, M.S. (ICA), to provide speech and language pathology assessments, related therapy sessions, and IEP support in an educational setting, during the period July 1, 2014 through June 30, 2015, at the rates shown on the attachment, to be expended from the General Fund/Restricted 06-00.
8. Solana Beach Physical Therapy (ICA), to provide physical therapy, assessments, and IEP support in an educational setting, during the period July 1, 2014 through June 30, 2015, at the rates of \$170.00 per assessment, \$90.00 for the first 30 minutes of therapy, and \$15.00 for each additional 15 minutes of therapy, to be expended from the General Fund 03-00.
9. The Institute for Effective Education (NPS), to provide an alternative education model for non-diploma bound students with moderate to severe autism and/or intellectual disabilities, during the period July 1, 2014 through June 30, 2015, at the rates shown on the attachment, to be expended from the General Fund/Restricted 06-00.
10. Del Mar Union School District (MOU), to provide transportation services to a San Dieguito Union High School District special education student, during the period July 1, 2014 through June 30, 2015, at the rate of \$100.00 for each day of round trip transportation, to be expended from the General Fund/Restricted 06-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

C. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

Approve/ratify the following Parent Settlement and Release Agreements, to be funded by the General Fund 06-00/Special Education, and authorize the Director of Special Education to execute the agreements:

1. Student ID #3018469757, for reimbursement of Parentally Placed Private School Student (PPPSS) to Winston School and related educational attorney's fees, during the period July 30, 2014 through approximately August 15, 2015, in an amount not to exceed \$30,016.62 for PPPSS and \$7,968.00 for attorney's fees, to be expended from the General Fund/Restricted 06-00.
2. Student ID #7524058454, for reimbursement of a Parentally Placed Private School Student (PPPSS) to Banyan Tree and related educational attorney's fees, during the period August 27, 2014 through July 31, 2015, in an amount not to exceed \$58,420.00 for PPPSS and \$5,000.00 for attorney's fees, to be expended from the General Fund/Restricted 06-00.
3. Student ID #4050247054, for reimbursement of Parentally Placed Private School Student (PPPSS) to Willow Springs RTC, related educational attorney's fees, Speech and Language Services, and a psychoeducational Independent Educational Evaluation (IEE), during the period up to July 9, 2014, in the approximate amount of \$35,000.00, to be expended from the General Fund/Restricted 06-00.
4. Student ID #8138514238, for reimbursement of Parentally Placed Private School Student (PPPSS) to Winston School, during the period August 1, 2014 through approximately August 15, 2015, in an amount not to exceed \$29,746.20, to be expended from the General Fund/Restricted 06-00.
5. Student ID #4157229870, for reimbursement of Parentally Placed Private School Student (PPPSS) to Banyan Tree and related educational attorney's fees, during the period July 1, 2014 through July 31, 2015, in an amount not to exceed \$55,120.00 for PPPSS and

\$28,000.00 for reimbursement of attorney's fees and tuition previously paid, to be expended from the General Fund/Restricted 06-00.

6. Student ID #4123903590, for reimbursement of Parentally Placed Private School Student (PPPSS) to Fusions Academy for one English class, during the period June 20, 2014 through July 18, 2014, in an amount not to exceed \$2,870.00, to be expended from the General Fund/Restricted 06-00.

PUPIL SERVICES

D. APPROVAL/RATIFICATION OF AGREEMENTS

(None Submitted)

15. BUSINESS / PROPOSITION AA

BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

1. Stutz, Artiano, Shinoff & Holtz, to provide general legal advice, council, and representation on an as needed basis, during the period August 22, 2014 and continuing until terminated in writing, at the standard JPA rates of \$80.00 per hour for paralegal services, \$190.00 per hour for associate attorneys, and \$200.00 per hour for senior counsel/partner, to be expended from the General Fund 03-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. Chevron Energy Solutions Company, a division of Chevron U.S.A., Inc. (Chevron ES), amending the Engineering, Procurement, and Construction Agreement, Solar Power, B2009-11, assigning the agreement and all associated work orders, change orders, addendums, amendments, and exhibits, to OpTerra Energy Services, Inc. (OESI) to allow completion of an acquisition contract between Chevron ES and OESI, with no other changes to the contract terms and conditions, to be expended from the fund to which a project may be charged.

C. AWARD/RATIFICATION OF CONTRACTS

Award/ratify the following contracts and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents:

1. D.O.S. Pizza, Inc. & So Cal Dominoids, Inc. dba Domino's Pizza, for Pizza Supplies B2015-01, during the period August 22, 2014 through August 21, 2015, with options to renew two additional one year periods, at the unit prices of \$7.50 per 16 inch, 10 cut, cheese or meat and cheese pizza; \$8.00 for 16 inch, 10 cut, cheese and vegetable pizza; \$1.26 per pizza for individual packaging of each slice (Earl Warren Middle School only), and \$1.09 for breadsticks with marinara sauce, to be expended from the Cafeteria Fund 13-00.

D. APPROVAL OF CHANGE ORDERS

(None Submitted)

E. ACCEPTANCE OF CONSTRUCTION PROJECTS

(None Submitted)

F. APPROVAL OF BUSINESS REPORTS

Approve the following business reports:

1. Purchase Orders
2. Membership Listing (None Submitted)

PROPOSITION AA

G. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

1. Davis Demographic & Planning, Inc., to provide District Mapping Attendance boundaries complete with symbols and labels, during the period August 22, 2014 through completion, in an amount not to exceed \$1,700.00, to be expended from Building Fund–Prop 39 Fund 21-39.
2. American Fence Company, Inc., to provide temporary Construction Fence at San Dieguito High School Academy, during the period August 22, 2014 through completion, in an amount not to exceed \$859.00, to be expended from Building Fund–Prop 39 Fund 21-39.
3. Mobile Modular Management Corporation, to provide three month Storage Rental for 13 modular buildings for San Dieguito High School Academy, during the period June 1, 2014 through August 31, 2014, in an amount not to exceed \$11,988.00, to be expended from Building Fund–Prop 39 Fund 21-39.
4. Fredricks Electric Inc., to provide electrical equipment and services for relocation of transformer and switchgear at San Dieguito High School Academy, during the period July 14, 2014 through completion, in an amount not to exceed \$179,610.00, to be expended from Building Fund–Prop 39 Fund 21-39.
5. Fredricks Electric Inc., to provide electrical equipment and services to two new Earl Warren Middle School relocatable classrooms, demolition of oil switch and refeed of power to locker room and administration building, during the period July 14, 2014 through completion, in an amount not to exceed \$129,087.50, to be expended from Building Fund–Prop 39 Fund 21-39.
6. Fredricks Electric Inc., to provide data upgrades, including fire alarm, to two new Earl Warren Middle School relocatable classrooms, during the period July 14, 2014 through completion, in an amount not to exceed \$16,825.00, to be expended from Building Fund–Prop 39 Fund 21-39.
7. DFS Flooring, to provide post installation initial cleaning of newly installed flooring at Carmel Valley Middle School, Diegueno Middle School and La Costa Canyon High School, during the period August 22, 2014 through completion, in an amount not to exceed \$5,050.00, to be expended from Building Fund–Prop 39 Fund 21-39.
8. Bob's Crane Service, to provide crane and rigging service to remove and load Kiln at San Dieguito High School Academy, during the period August 22, 2014 through completion, in an amount not to exceed \$1,947.40, to be expended from Building Fund–Prop 39 Fund 21-39.

H. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. Lionakis, amend contract CA2014-31 reducing construction administration costs and other service tasks to be provided in another agreement, during the period August 22, 2014 through completion, decreasing the amount by \$15,500.00 for a new total of \$40,500.00, from Building Fund–Prop 39 Fund 21-39.
2. Rancho Santa Fe Security, Inc., amend contract CA2015-03 Upgrade 4G Wireless DMP Panels at Sunset High School, during the period August 22, 2014 through completion, increasing the amount by \$1,240.00 for a new total of \$2,990.00, to be expended from Building Fund–Prop 39 Fund 21-39.
3. Gilbane Building Company, amend contract CA2014-40 Tennis Court Demolition work, during the period August 22, 2014 through completion, increasing cost in the amount of \$76,236.00 which includes a construction contingency of \$6,226.00 for a new final GMP for Phase 1 total of \$2,960,535.00, to be expended from Building Fund–Prop 39 Fund 21-39.

I. AWARD/RATIFICATION OF CONTRACTS
(None Submitted)

J. APPROVAL OF CHANGE ORDERS
(None Submitted)

K. ACCEPTANCE OF CONSTRUCTION PROJECTS
(None Submitted)

L. AUTHORIZATION TO EXECUTE AND FILE THE NOTICES OF EXEMPTION / TORREY PINES HIGH SCHOOL & OAK CREST MIDDLE SCHOOL

Authorize Eric R. Dill, Associate Superintendent, Business, to execute and file Notices of Exemption for the Master Plan of Torrey Pines High School, and the Master Plan of Oak Crest Middle School, as presented.

DISCUSSION / ACTION ITEMS (ITEMS 16 - 19)

16. APPROVAL OF EDUCATION PLAN, STRATEGIC THEMES, 2014-15

Motion by Ms. Groth, seconded by Ms. Herman, to approve the “2014-15 Education Plan, Strategic Themes”, as presented. Ayes: Dalessandro, Groth, Hergesheimer, Herman, Salazar; Noes: None. *Motion unanimously carried.*

17. ADOPTION OF PROPOSED REVISED BOARD POLICIES (2): #9270, “CONFLICT OF INTEREST” AND #2420.1/4320.1, “DESIGNATION OF MANAGEMENT POSITIONS”

Motion by Ms. Hergesheimer, seconded by Ms. Groth, to adopt the proposed revisions to Board Policies (2): #9270, “Conflict of Interest”, and #2420.1/4320.1, “Designation of Management Positions”, as presented. Ayes: Dalessandro, Groth, Hergesheimer, Herman, Salazar; Noes: None. *Motion unanimously carried.*

18. ADOPTION OF RESOLUTION / OPPOSITION OF LOCAL RESERVES CAP

Motion by Ms. Hergesheimer, seconded Ms. Groth, to adopt the resolution calling upon the Legislature and the Governor to repeal or substantially change the language contained in Sec. 27 of SB 858 (Chapter 32, Statutes of 2014) immediately, as presented. Ayes: Dalessandro, Groth, Hergesheimer, Herman, Salazar; Noes: None. *Motion unanimously carried.*

19. ADOPTION OF RESOLUTION / REDUCTION IN HOURS OF CLASSIFIED EMPLOYEE/POSITION, FOR FISCAL YEAR 2014-15

Motion by Ms. Groth, second by Ms. Herman, to adopt the resolution initiating layoff and/or reduction in hours and/or months of a classified employee/position for fiscal year 2014-15, as presented. Ayes: Dalessandro, Groth, Hergesheimer, Herman, Salazar; Noes: None. *Motion unanimously carried.*

INFORMATION ITEMS (ITEMS 20 - 32)

20. HIGH SCHOOL SELECTION UPDATE

Dr. Grove gave a brief update on high school selection and related enrollment issues.

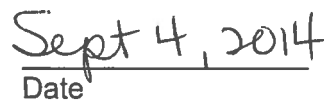
PUBLIC COMMENTS – Comments were made by Rita McDonald and Steven McDowell.

21. PROPOSED REVISED BOARD POLICIES (4): #1312.3 & AR-1, “UNIFORM COMPLAINT PROCEDURES”, #1312.3/AR-1 ATTACHMENTS A & B, “UNIFORM COMPLAINT FORM” & “UNIFORM COMPLAINT PROCEDURES NOTICE TO PARENTS/GUARDIANS, COMPLAINT RIGHTS”

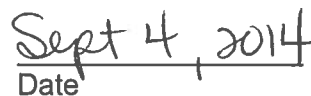
This item was presented as first read and will be resubmitted for action at the September 4, 2014 board meeting.

22. PROPOSED REVISED BOARD POLICY #3260.1, "STUDENT PARKING FEES"
This item was presented as first read and will be resubmitted for action at the September 4, 2014 board meeting.
PUBLIC COMMENTS – Comments were made by Steven McDowell.
23. PROPOSED NEW BOARD POLICY (1): #4216.3-11.9, "CUSTODIAL SUPERVISOR I" & REVISED BOARD POLICY (1): #4541 ATTACHMENT A, "SUPERVISORY EMPLOYEES SALARY SCHEDULE"
This item was presented as first read and will be resubmitted for action at the September 4, 2014 board meeting.
24. PROPOSED NEW BOARD POLICY (1): #0410/4100.2/4200.2/5145.3-AR-2, "REQUEST FOR COMMUNICATION ACCOMMODATIONS"
This item is being submitted as first read and will be resubmitted for action at the September 4, 2014 board meeting.
25. BUSINESS SERVICES UPDATE ERIC DILL, ASSOCIATE SUPERINTENDENT
Mr. Dill gave an update on the former athletic trainer position at Torrey Pines High School, and closing the books on the 2013-14 school year.
26. HUMAN RESOURCES UPDATE TORRIE NORTON, ASSOCIATE SUPERINTENDENT
Ms. Norton gave an update on the Human Resources department announcing that the certificated application is now available online, that classified and management applications will be available online soon, and a new employee orientation was held recently for thirty-seven new teachers.
27. EDUCATIONAL SERVICES UPDATE MIKE GROVE, ASSOCIATE SUPERINTENDENT
Dr. Grove gave an update on the district professional development day held recently which included Common Core training for all teachers and specific site training in preparation for the first day of school on August 26th.
28. PUBLIC COMMENTS – Comments were made by Nick Harris regarding his son's leave of absence last year. Comments were made by Chris Austin, Carrie Pickwell, and Karla Milmoie regarding the former athletic trainer at Torrey Pines High School.
29. FUTURE AGENDA ITEMS – None presented.
30. ADJOURNMENT TO CLOSED SESSION – No closed session was necessary.
31. CLOSED SESSION – Nothing further to report.
32. ADJOURNMENT OF MEETING - Meeting adjourned at 7:41PM.


Beth Hergesheimer, Board Clerk


Date


Rick Schmitt, Superintendent


Date